Mira Stolnikova

Project manager and scrum master

12 years

Location

Bruxelles, Belgium

⊘ Open to remote
⊘ Open to relocate

Languages

- **English** (B2)
- **Ukranian** (C1)
- **German** (A1)
- **Russian** (C1)

Education

Master

Computer Science
(Artificial Intelligence)

Kharkiv University of
Radioelectronics, Ukraine

2009 - 2014

Tech Stack

Management   Scrum   JIRA   Confluence

Experience

Product & Project Manager
Lytvynov Production

August 2023 - Present

As a Project Manager, I excel in leading teams to success by meticulously managing every aspect of the project lifecycle. My responsibilities include creating detailed backlogs, organizing comprehensive documentation, and strategically planning sprints to ensure project milestones are met with precision. I thrive on fostering a collaborative environment through daily meetings, encouraging open communication, and aligning team efforts towards common goals. My role is pivotal in ensuring that projects are not only delivered on time but also exceed expectations in terms of quality and scope.

Technical Project Manager
Klickly

January 2023 - August 2023

Team management, Process improvement, Communication between Engineering and Product teams, Reviewing and transferring knowledge about future features between Product and Engineering teams, Sprint planning, Risk management, Helping the team to prepare tickets for Grooming and future estimation

Project Manager
Altamira.ai

March 2022 - December 2022

Team management, Process improvements, Communication between Engineering and Customer teams Release planning, Sprint planning, Risk management, Budgeting, Resource planning, Client awareness of scope/budget/priority changes.

Product Coordinator
Rallyware Inc, Ukraine

September 2021 - March 2022

Requirements validation; Release planning; Communication between teams about deliverables; Product roadmap; Feature roadmaps; Process improvements.

Project Manager
NDA Company

August 2020 - April 2021

Team management; Working hours approval; Invoices and forecasting; Organization of team buildings and other team activities;
Optimisation of team's workload; Communication with the client and sharing requirements with the business analyst;
People management;
Meetings facilitation; Conflicts resolving.

Project Manager/Resource Coordinator
Dev.Pro, Ukraine

March 2018 - May 2020

Managing all stages of development, Requirements clarification/ description, Reporting, planning, Decision-making, Negotiating and mediating, Support the product with new ideas, Retrospective and standup facilitation, People management, Stakeholder management,
Conflicts resolving

Have a question?

Web Researcher

Dev.Pro, Ukraine

August 2015 - March 2018

Research on software solutions based on input requirements;- Software features comparison matrix;- Various reports preparation;- Statistics gathering;
Documents translation;- Analytical work;- Contact research;- Companies competitive research etc.

Technical Project Manager

Rallyware Inc, Ukraine

March 21 - September 2022

Managing whole engineering team;
Provide process improvements;
Communication and planning regarding to product needs and team's capacity;
Communication with the Product and Customer Success teams to plan Engineering team's work;
Working closely with product architect, Head of Engineering and CTO to improve global processes within the company.

>> I'm good at learning new things, helping teammates to grow as professionals together, building relations with customers, clients, and within the team. My best skill is communication and building communication bridges between people so all parties could be satisfied working with each other. I can easily reach an understanding with anyone which makes me a good team player as well. Experience in managing up to 3 projects at once, from 6 to 29 people. Also I am a certified Scrum Master.

Personality

team player

ability to build and implement sophisticated plans

Experience to manage projects from scratch

A methodical and structured approach to problem-solving

Good problem-solving skills along with the ability to maintain calm under pressure; Good at multitasking, time management, and prioritization

Attention to details

Strong organizational skills

Strong communication and leadership skills

People management skills

Knowledge and experience in managing projects

Practical experience of written and oral communication with English-speaking clients

Assets
Professional Scrum Master with PSM I certificate

Have a question?